



EcoCare Manager

\$70-80K

WHO WE ARE:

We are inspired placemakers who enhance the built environment with a focus on brand and culture - Across multiple studios, elements provides a comprehensive portfolio of products and services for the interior built environment. We combine our interiors expertise with construction capability and the collaborative, cross-functional process of human-centered design. This holistic approach to the built environment creates a seamless experience and exceptional results for our clients.

Job Summary:

elements' floor covering studio, Floorz is looking for an EcoCare Manager to oversee the commercial floor covering maintenance department in our Denver office. In this role you will be the subject matter expert for our EcoCare department while managing various lanes within the business – including field personnel and existing customer relationships.

Essential Functions

- Manage field operations and personnel.
- Be involved in client-facing meetings as the industry subject matter expert.
- Prepare and submit quotes & project bids.
- Manage department schedules to meet deadlines.
- Maintain existing customer relationships

Experience/Requirements:

- 2+ years of experience in the commercial flooring maintenance industry.
- 2+ years of experience managing field personnel

WHAT YOU'LL DO:

- Maintain existing customer relationships.
- Prepare and submit quotes.
- Manages department schedule to meet deadlines.
- Managing field personnel
- Subject matter expert.
- Involved in client meetings as subject matter expert
- A strong background in commercial flooring maintenance

- Experience managing field operations and personnel
- Customer service

EEO Statement

Workplace Elements provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Duties, responsibilities, and activities may change, or new ones may be assigned at any time with or without notice.